

UMAC AWARD 2017 Nomination Form



HOW TO SUBMIT A NOMINATION

Please complete the following sections.

Except for a short description, all information supplied will be treated as strictly confidential and used only by the Evaluation Panel for the purpose of selecting the winner.

The deadline for nominations is Saturday, 31 December, 2016, 5 PM Lisbon/London time.

NOMINATION STEPS

READ CAREFULLY BEFORE YOU START.

If you have doubts, consult the UMAC AWARD rules at <http://publicus.culture.hu-berlin.de/umac/award>.

Step 1: CONFIRM YOU MEET NOMINATION REQUIREMENTS

The entry is submitted by two UMAC members in good standing. Your details and ICOM membership numbers will be asked in the next section.

Step 2: CONFIRM YOUR NOMINEE MEETS THE ELIGIBILITY CRITERIA

To be eligible:

- UMAC Award is open to all university museums and collections in the world, whether they are UMAC members or not.
- Projects or initiatives nominated must demonstrate: INNOVATION/CREATIVITY, EXCELLENCE, TRANSFERABILITY of ideas that can be adopted by other university museums and collections and IMPACT on the host university, the community or society at large.
- Projects or initiatives must have been activated between 2014 and 2016.
- You can nominate your own university museum or collection.
- Projects or initiatives can be of any size.
- Projects or initiatives can be formal or informal.

Step 3: BEGIN SUBMISSION

It is important that your entry is clear, concise and unequivocally demonstrates how your nominee meet all the criteria above.

You must submit the form completed in all respects - you may not send your entry in successive parts at different times. Be prepared to include all the necessary information (name of the project or initiative, name of the university museum or collection, name of the director/individual responsible,

university, location, start and end dates) and detailed justifications.

Please note the Evaluation Panel's decision is final and no correspondence will be entered into.

If you have any questions or would like to send additional information to support your nomination, such as pictures, files, testimonials, please contact the UMAC Award Standing Committee Chair: Ing-Marie Munktell ing-marie.munktell@uadm.uu.se

Nominators' Contact details

Nominators must be UMAC Members (Institutional or Individual) in good standing.

1. Name of Member 1

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2. Email address 1

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3. ICOM membership number 1

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4. Name of Member 2

5. Email address 2

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6. ICOM membership number 2

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UMAC AWARD 2017 NOMINEE

General information about the NOMINEE

7. Name of University Museum or Collection

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8. Full Address

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9. Website

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10. Name of person in charge (to be contacted in case the nominee wins)

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11. Job title of person in charge (director, curator, etc)

12. Email address of person in charge

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UMAC AWARD 2017 NOMINEE

Justification for nomination

13. Name of Project/Initiative

14. Start and end dates

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15. Short description (to be made public) (max. 100 words)

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16. Justify EXCELLENCE (max. 200 words)

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17. Justify INNOVATION/CREATIVITY (max. 200 words)

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18. Justify TRANSFERABILITY to other university museums and collections (max. 200 words)

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19. Justify IMPACT on the university, the community or society at large (max. 200 words)

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20. Additional comments (max. 200 words)

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Thank you for your nomination to the UMAC AWARD 2017.

If you want to send additional information to support your nomination (pictures, files, testimonials), please do so BEFORE THE DEADLINE (31 December 2016) to:

UMAC Award Committee Chair
Ing-Marie Munktell
ing-marie.munktell@uadm.uu.se

Note that you may be contacted for further info or questions.

