



UMAC AWARD CRITERIA & PROCEDURES

The UMAC Award of Excellence honours excellence and innovation in university museums and collection and, most importantly, celebrates the impact of university museums and collections on their host universities¹, their communities and contemporary society.

Through the Award, UMAC commends outstanding recent contributions to all areas of museum and collections theory and practice, particularly those with an interdisciplinary approach and the potential for worldwide application.

1. Eligibility

1.1 All university museums and collections are eligible for the UMAC Award of Excellence regardless of their location, type or size.

1.2 Projects and initiatives may cover all areas of museums and collections theory and practice, including exhibition, education, conservation, teaching, research, management and business models, design and architecture, ethics, service to the university and the public, strategic planning, and advances in museology.

1.2 Projects or initiatives must be less than 3 years old at the time of the nomination.

2. Nominations

2.1 Nominations must be made by two UMAC members (individual or institutional), in good standing as verified by the UMAC secretary. Nominations must be made through an online form available in UMAC website.

2.2 UMAC members can nominate themselves, i.e. they can nominate projects or initiatives from their own university museums or collections.

2.3 UMAC Board Members (elected and ex officio) and UMAC Award Committee Members are excluded from submitting nominations during their terms of service.

2.4 Projects or initiatives can be resubmitted if they have not previously received the Award and meet the eligibility criteria.

¹ For the purposes of this document, 'university' signifies 'higher education institution'.

3. Criteria

Projects or initiatives nominated must demonstrate: i) innovation/creativity; ii) excellence; iii) transferability of ideas that can be adopted by other university museums and collections regardless of geography, size or location; and iv) impact on the host university, the community or society at large.

4. Evaluation

- 4.1 Evaluation is made by an ad-hoc panel proposed by the UMAC Award Committee.
- 4.2 The panel is composed of 2 members of the UMAC Board, 2 external ICOM members (non-UMAC) and 1 external member from the higher education sector. The chair of the Committee presides in a non-voting capacity.
- 4.3 The composition of the panel is made available on UMAC website.
- 4.4 In case of questions or concerns, the panel may request additional information about the nominations.
- 4.5 The panel reserves the right not to give the UMAC Award if, in their opinion, the criteria are not met.
- 4.6 The panel's decision is final; no explanations will be given in discussions or correspondence.

5. Results

- 5.1 Results of the nominations will be announced by UMAC by early spring each year.
- 5.2 The UMAC Award will be presented at a ceremony during the Annual General Conference.
- 5.3 The UMAC Award consists of a framed diploma and a monetary award (to be announced each year).
- 5.4 UMAC will publicize the winners through all available means and media.

Approved by UMAC Executive Board
10 October 2016

Revised
3 July 2017