

## UMAC BOARD 2022-2025

### PROCEDURES FOR ELECTIONS

1. These procedures are intended to guide orderly, fair, transparent and open nominations and elections of the UMAC Board for the period 2022-2025, according to the ICOM Statutes (amended version June 9, 2017), ICOM Internal Rules (amended version June 9, 2017), and UMAC Bylaws (version September 6, 2017).
2. The election of the UMAC Board will be held at the UMAC General Meeting of 19 September 2022, to be held online. The elected Board will serve between 2022 and 2025.
3. The whole process shall be conducted by the Election Committee (EC): Kirsten Vincenz (Germany), Chair, and Sofia Talas (Italy), Vice-Chair, according to the calendar below.
4. Individual candidacies will be open for the following positions: 1 Chair, 2 Vice-Chairs, 1 Secretary, 1 Treasurer, and 3 Ordinary Board Members.
5. Eligibility. Candidates shall: i) be UMAC voting members in good standing\* at the time of the candidacy; ii) be endorsed by two ICOM members in good standing (one candidate per endorser); iii) comply with the conditions of UMAC Bylaws Article 5 (see below); iv) be fully aware of the responsibilities and specific tasks associated with the positions, as well as the time and resources required; and, more generally, v) be highly motivated and knowledgeable about the university museums and collections community at global scale, as well as about ICOM.  
  
\* UMAC voting members in good standing are ICOM members who a) have selected UMAC as the international committee in which to vote (art. 3 of UMAC Bylaws) **and** b) have paid their ICOM membership fee for the current year (2022). All queries regarding membership status of individual and institutional members should be addressed to the UMAC Secretary: [secretary@umac.icom.museum](mailto:secretary@umac.icom.museum).
6. Candidacies are made through a form that should be completed, signed and sent to the Chair of the EC, together with a CV and a photo, before the deadline.
7. The EC verifies validity of documents and eligibility, informs each candidate, and informs UMAC members.
8. Voting will take place online at the UMAC General Meeting, 19 September 2022. Only UMAC members in good standing shall be allowed to enter the meeting and vote. Both individual and institutional members are entitled to one vote. Validation, counting and announcement of the elected Board shall be made by the EC. There will be no proxy votes. Separate election minutes will be written and annexed to the General Meeting minutes.
9. According to the ICOM Internal Rules, article 7, the UMAC Chair is elected first.
10. All questions not addressed by these Procedures shall be resolved by the EC.

## APPENDIX 1 – UMAC BOARD 2022-2025 CALENDAR ELECTIONS

<b>1 February 2022</b>	Procedures and supporting documents are made available in UMAC website ( <a href="http://umac.icom.museum/governance/elections/">http://umac.icom.museum/governance/elections/</a> ).
<b>1 April 2022</b>	Election Committee sends call for candidates.
<b>22 May 2022</b>	Last day for submissions. UMAC Secretary sends the updated list of eligible candidates (UMAC voting members in good standing) to the Election Committee.
<b>22-31 May 2022</b>	The Election Committee validates documents and eligibility of candidates
<b>31 May 2022</b>	The Election Committee announces the candidates.
<b>15 September 2022</b>	UMAC Secretary sends the updated list of eligible voters (UMAC voting members in good standing) to the Election Committee.
<b>19 September 2022</b>	Elections.

## APPENDIX 2

### Article 5 – Elections to the UMAC Board

5.1 UMAC Board members must be voting members of UMAC in good standing when candidacy is submitted. They must comply, among others, with the ICOM Internal Rules Art. 7.

5.2 Elections to the UMAC Board shall be held every third year, preferably during the ICOM General Triennial Conference. A call for candidates shall be sent to all voting members, as defined in Article 3, at least four months in advance.

5.3 Elections are supervised by an Election Committee composed of two UMAC individual voting members in good standing who are not standing for office. The Election Committee is elected by the UMAC General Assembly and can be re-elected once.

5.4 The UMAC Chair is elected separately from the other members of the Board. All Board members are elected for three years, and their mandate can be renewed once. A member of the Board may subsequently be elected Chair. However, no one may remain on the Board for more than twelve consecutive years.

5.5 A member of the Board shall cease to hold office if the member: i) resigns from the Board; ii) is no longer a voting member of UMAC. If a member of the Board ceases to hold office, the position may be filled by another UMAC voting member until the next elections.

5.6 UMAC Chair or Board members may not serve in another elected or appointed position in ICOM.