

## HOW TO NOMINATE

Please complete this form. Except for a short description, all information supplied will be treated as strictly confidential and used only by the Evaluation Panel for the purpose of selecting the winner.

This form, once completed, must be emailed to [secretary.umac@icom.com](mailto:secretary.umac@icom.com)

You may include any additional information to support your nomination, such as pictures, files, testimonials with your emailed nomination form.

You will receive a confirmation of safe receipt for you emailed entry. If you have not received this within 48 hours please get back in contact with us. These entries will all be forwarded to the UMAC Award Chair once the submission deadline has arrived.

The deadline for nominations is COB Wednesday, 31 May 2023.

Read the UMAC AWARD RULES carefully before you start.

<http://umac.icom.museum/umac-award/rules>

Queries relating to the nomination process should be emailed to the UMAC Award Chair

Akiko Fukuno  
[fukuno@icu.ac.jp](mailto:fukuno@icu.ac.jp)

(queries only should be emailed to Akiko Fukuno – your completed nomination and supporting documentation must be emailed to [secretary.umac@icom.com](mailto:secretary.umac@icom.com) for registration and confirmation purposes)

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*Cover image: Pearl of the Orient by Yip Yan-chuen, dated 1953. Gift of the Yip Family*

*From the 2022 UMAC Award winning project  
“Time Travel • Hong Kong”  
Art Museum, The Chinese University of Hong Kong  
HONG KONG Time Travel Guide ([flippingbook.com](http://flippingbook.com))*

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## NOMINATION STEPS

READ THE UMAC AWARD RULES CAREFULLY BEFORE YOU START.

Here they are: <http://umac.icom.museum/umac-award/rules>

### Step 1: CONFIRM YOU MEET NOMINATION REQUIREMENTS

The entry is submitted by two UMAC members in good standing (this means 1. you are an ICOM member who has chosen UMAC as committee of first choice AND 2. that you have paid the annual membership fees). Contact details and ICOM membership numbers will be asked in the next section.

### Step 2: CONFIRM YOUR NOMINEE MEETS THE ELIGIBILITY CRITERIA

*To be eligible:*

- UMAC Award is open to all university museums and collections in the world, whether they are ICOM or UMAC members or not.
- Projects or initiatives nominated must demonstrate: INNOVATION / CREATIVITY, EXCELLENCE, TRANSFERABILITY of ideas that can be adopted by other university museums and collections and IMPACT on the host university, the community or society at large.
- Projects or initiatives must have been active between 2021 and 2023.
- You can nominate your own university museum or collection.
- Projects or initiatives can be of any size.
- Projects or initiatives can be formal or informal.

### Step 3: BEGIN SUBMISSION

It is important that your entry is clear, concise and unequivocally demonstrates how your nominee meet all the criteria above.

You must submit the form completed in all respects - you may not send your entry in successive parts at different times. Be prepared to include all the necessary information (name of the project or initiative, name of the university museum or collection, name of the director/individual responsible, university, location, start and end dates) and detailed justifications.

Please note the Evaluation Panel's decision is final and no correspondence will be entered into.

Queries relating to the nomination process should be emailed to the UMAC Award Chair

Akiko Fukuno  
[fukuno@icu.ac.jp](mailto:fukuno@icu.ac.jp)

(Queries only should be emailed to Akiko Fukuno – [your completed nomination and supporting documentation must be emailed to \[secretary.umac@icom.com\]\(mailto:secretary.umac@icom.com\) for registration and confirmation purposes](#))

## NOMINATION FORM

Reminder: Both Nominators must be UMAC Members (Institutional or Individual) in good standing

### Details of the First (1<sup>st</sup>) Nominator

Name of Member	
Email address	
ICOM membership number	

### Details of the Second (2<sup>nd</sup>) Nominator

Name of Member	
Email address	
ICOM membership number	

## UMAC AWARD 2021 NOMINEE

### General information about the NOMINEE

Name of University Museum or Collection	<i>Please include all details relating to the project / exhibition etc that is being nominated in the following sections</i>
Full Address	
Website	
Name of the person in charge (to be contacted in case the nominee wins)	
Job title of person in charge (director, curator, etc)	
E mail address of person in charge	

### Justification for nomination

Name of Project/Initiative	
Start and end dates	

Short description (to be made public) (max. 100 words)

EXAMPLE ONLY

Justify EXCELLENCE (max. 200 words)

EXAMPLE ONLY

Justify INNOVATION/CREATIVITY (max. 200 words)

EXAMPLE ONLY

Justify IMPACT on the university, the community or society at large (max. 200 words)

EXAMPLE

### Additional comments (max. 200 words)

EXAMPLE ONLY

List the additional information included with your email (which the nominee will submit with the email to [secretary.umac@icom.com](mailto:secretary.umac@icom.com) (e.g.: images, files, testimonials)

For example:  
attached:

1. image 1 - display
2. catalogue / publications etc
3. letters of support etc

Please Note: You may be contacted for further info or questions. The winner of the UMAC Award 2023 will be announced during the UMAC Annual General Assembly in Sydney, Australia, September 2023.

The UMAC Secretary will confirm receipt of your submission. If you have not had a response within 48 hours please make contact to ensure it was received. [secretary.umac@icom.com](mailto:secretary.umac@icom.com)

Thank you for your nomination to the UMAC AWARD 2023